

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
September 13, 2012 MEETING MINUTES
McKenzie City Hall @ 3:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Staff Renee Tavares and a quorum was established.

All members of the Historic Zoning Commission were present except Commissioner Pruneau.

Members of the Historic Zoning Commission are: Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner, Lisa D. Norris and Charles Pruneau.

II. New Commissioner Oath of Office

Oath of Office was administered by Staff Renee Tavares for all commissioners present. Commissioner Pruneau will be sworn in at the first meeting he is able to attend.

III. Nominations and Election of Officers

Commissioners present nominated the following:

Chair	Charles Pruneau
Vice-Chair	Lisa Norris
Secretary	Susan Bradberry

Motion to close nominations by _____, second by _____. Motion Passed.

Motion to elect those nominated by acclamation by _____, second by _____. Motion Passed.

IV. Approval of Agenda

Motion to approve agenda by _____, second by _____. Motion Passed.

V. Approval of the August 9, 2012 Minutes

VI. Old Business

None at This Time

VII. New Business

Staggered terms and initial limits for the commissioner explained Staff Renee Tavares.

Commissioner Norris elected to serve the one-year term to expire September, 2013;
Commissioners Hobbs and Manner elected to serve the three-year terms to expire September, 2015;
Commissioners Bradberry and Pruneau will serve the five-year terms to expire September, 2017.

VIII. Other Business

Staff Renee Tavares instructed the commissioners that the McKenzie Historical Zoning Commission is a quasi-judicial commission. This means the decisions of the commission are subject to appeal only through Chancery Court and the court system.

IX. Reports by Staff, Officers and/or Committees

- A. A2H Guidelines. Nothing to report. Deadline was missed. Follow up by Renee Tavares and Commissioner Norris.
- B. Historic Inventory – will not be completed by the original deadline. However, will be completed by the end of the semester (Dec. 2012). Application for a 2nd round of the survey was submitted on September 4th at the request of Mayor Holland. This 2nd survey will be conducted to include more of the city. Status will not be known until February 2013.
- C. Park Theater report – The original plans from 1941 are being researched. The history, grant information, funding information, a timeline by major events and other changes has been created. A planning document that targets Historic Theaters will be included with the final documents. When our intern Cassie Bennett finishes her internship, we will have a good solid draft completed for potential use by the City.
- D. Historic Events- Dinner on Saturday, September 8th included the recitation by Sara Evans of Annie Hawkins memoir and an appearance by several re-enactors. The Civil War Re-enactment Sept. 28-30 at the city park on Como Rd. The green space will be used for battle area. The Barn will be used for several other activities. The author of “One Mans War” will be present for lecture and book signing. Will be a dance that evening for actors and public, but must be dressed in period costume. Also a tea will be held, but must be dressed in period costume to attend.
- E. Monthly meeting is Thursday October 11, 2012 at 3:30 PM at the McKenzie Municipal Center

VIII. Adjournment

Motion to adjourn by _____, second by _____ Motion passed.

Time adjourned: 3:56 pm